

# PART DRAWING CHECKLIST

## TITLE

## DATE

### IDENTIFICATION

Part name	Drawing number
Part description	Drawing revision
Part number	Revision dates, description and location
Part identification or marking	Release date and data
3D CAD file name	Mold, tooling and fixture info
Application, assembly or product	Project, program or contract

### VIEWS

Left/Right	Isometric (3D view for reference)
Top/Bottom	Section
Front/Back	Close-up details

### DIMENSIONS

Nominal geometry	Measurement units (inches or centimeters)
Length/Width/Height	Angles, radii and diameters
Critical dimensions	Scale, size and projection

### TOLERANCES

Decimals (.X, .XX, .XXX)	Holes (concentricity)
Threads (if any)	Angular
Allowable variations from nominal geometry	Geometric dimensioning and tolerancing (GD&T) (if applicable)

### MATERIAL

Family, brand, grade	Source (if applicable)
Color (Pantone or other spec)	Additives
Mass (weight) and volume of part	Percentage of permissible regrind
Secondary items (e.g., metal inserts)	Certification and traceability requirements

### NOTES

Governing regulations	Specifications and classifications
Quality standards and requirements	Quality guidelines and provisions
Quality assurance, control and plans	Quality inspections and documentation
Gate location	Cavity identification
Ejector pin marks (size and location)	Surface textures (e.g., Mold-Tech, SPI)
5F: form, fit, function, feel, finish	Appearance, aesthetics and cosmetics

### MISCELLANEOUS

Intellectual property ownership	Restrictions (e.g., ITAR) and confidentiality
Cleanliness requirements	Secondary or finishing operations
Manufacturing process specifications	Interpretation, nomenclature, symbols
Company, contact and personnel info	Conversion and rounding methodology
Third party info (e.g., vendors)	Approval and authorization process and status
CAGE code and/or DUNS number	Zones on print for easy reference

### OTHER

Completed By: \_\_\_\_\_

Precision provides services, resources and guidance to help people get the most out of their plastic injection molding.